

## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO: 01/2015(ii)

No. 20, Ward Place Colombo 07

02<sup>nd</sup> February, 2018

Vice-Chancellors of Universities Rectors of Campuses Directors of Institutes

## FEES AND TRAVELING OF VISITING STAFF

Your kind attention is invited to Commission Circular Nos: 01/2015 and 01/2015(i) dated 22.01.2015 and 28.09.2017 respectively, issued on the above caption.

2. University Grants Commission at its 978<sup>th</sup> meeting held on 28.09.2017 decided to replace the clause 5 (a) of Commission Circular No.01/2015 as follows;

"Visiting lecturers may be appointed when such expertise are not available within the faculty concerned in the Higher Educational Institution/Institute and such appointments should be strictly on a need basis".

- 3. The other provisions remain unchanged.
- 4. Please take action accordingly.

Prof. Mohan de Silva

Chairman

Copies:

- 1. Secretary/ Ministry of Higher Education & Highways
- 2. Chairman's Office/UGC
- 3. Vice-Chairman/UGC
- 4. Members of the UGC
- 5. Secretary/UGC
- 6. Deans of Faculties
- 7. Registrars of Universities
- 8. Accountant/UGC
- 9. Bursars of Universities
- 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
- 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
- 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
- 13. Chief Internal Auditor/UGC
- 14. Govt. Audit Superintendents of Universities
- 15. Snr. Asst. Int. Auditors of HEIs
- 16. Secretaries of trade Unions
- 17. Auditor General

File No: UGC/HR/6/1/13(i)